

Student		
Last name and first name		D.o.b:
Email-address:	Telephone:	UEF student number:

Studies in Major Subject	Number of credits	Grade	
Major subject: Advanced Studies			
The grade of Master's thesis	Evaluated on ___/___ 20___		
Minor Studies (please, mention the subject, level of studies (basic studies/ intermediate studies) and the amount of credits,)			
Subject	Level of studies	Number of credits (min. 15 credits)	Grade
Other studies (courses which are not included in the study modules mentioned. The code of credits is 5010009)	Extent (credits)		

Studies abroad (if there are more than 15 credits)		
<input type="checkbox"/> Practical training abroad. Training took place in:	Number of credits	Number of months
<input type="checkbox"/> Exchange studies abroad. Host university:	(credits)	
The extent of studies for Master's degree	(credits)	

Announcing the graduation

My graduation may be announced to the press My graduation may NOT be announced to the press

I want to leave the following studies outside the degree:

Name of the study module or course	ECTS credits

Additional information

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Delivering the certificate

<input type="checkbox"/> I will collect my degree certificate from the Faculty's Administration Service Centre (contact information below) <ul style="list-style-type: none">Joensuu Campus: hallintosihteeri Tuula Honkanen, Aurora 2, Yliopistokatu 2, 2. krs, 2104Kuopio campus: (Social sciences): hallintosihteeri Sirkka Tuovinen, Snellmania, 3 krs, 3121, Yliopistonranta 1E (Business School, social and health management): Taru Nylund, Technopolis, / G5-019, Microkatu 1 F	
<input type="checkbox"/> Please, send my certificate to the following address in Finland:	Address:

It is recommended that the graduate will pick up his/her degree certificate in person. Alternatively, the certificate may be posted to any address in Finland. If the graduate requests the certificate to be posted abroad, the Faculty of Social Sciences and Business Studies waives liability in case the certificate goes missing. In such case, we can only deliver a copy.

Date and signature

____ / ____ 20____	_____
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Before you return your certificate application, you should ask the study units of your major and minor subjects to be registered at the department in question.

Delivery time for the certificate is 3 weeks from the point when this application has arrived to the Faculty's Administration Centre and the last entry has been made to the academic records. During peak periods, such as in the end of an academic or calendar year and during holiday seasons the delivery time might be longer than mentioned.

Please return the form to the amanuensis of your unit.

Please save the form, fill all fields, print, sign and return it to your unit or send it by post.